



TOWNSHIP OF DEERFIELD
Isabella County, Michigan

FINANCIAL REPORT WITH
SUPPLEMENTARY INFORMATION

Year Ended March 31, 2005

AUDITING PROCEDURES REPORT

Issue under P.A. 2 of 1968, as amended. Filing is mandatory.

Local Government Type <input type="checkbox"/> City <input checked="" type="checkbox"/> Township <input type="checkbox"/> Village <input type="checkbox"/> Other		Local Government Name Township of Deerfield	County Isabella
Audit Date March 31, 2005	Opinion Date August 1, 2005	Date Accountant Report Submitted to State: September 16, 2005	

We have audited the financial statements of this local unit of government and rendered an opinion on financial statements prepared in accordance with the Statements of the Governmental Accounting Standards Board (GASB) and the *Uniform Reporting Format for Financial Statements for Counties and Local Units of Government in Michigan* by the Michigan Department of Treasury.

We affirm that:

1. We have complied with the *Bulletin for the Audits of Local Units of Government in Michigan* as revised.
2. We are certified public accountants registered to practice in Michigan.

We further affirm the following. "Yes" responses have been disclosed in the financial statements, including the notes, or in the report of comments and recommendations

You must check the applicable box for each item below.

- ☐ yes ☒ no 1. Certain component units/funds/agencies of the local unit are excluded from the financial statements.
- ☐ yes ☒ no 2. There are accumulated deficits in one or more of this unit's unreserved fund balances/retained earnings (P.A. 275 of 1980).
- ☐ yes ☒ no 3. There are instances of non-compliance with the Uniform Accounting and Budgeting Act (P.A. 2 of 1968, as amended).
- ☐ yes ☒ no 4. The local unit has violated the conditions of either an order issued under the Municipal Finance Act or its requirements, or an order issued under the Emergency Municipal Loan Act.
- ☐ yes ☒ no 5. The local unit holds deposits/investments which do not comply with statutory requirements. (P.A. 20 of 1943, as amended [MCL 129.91], or P.A. 55 of 1982, as amended [MCL 38.1132]).
- ☐ yes ☒ no 6. The local unit has been delinquent distributing tax revenues that were collected for another taxing unit.
- ☐ yes ☒ no 7. The local unit has violated the Constitutional requirement (Article 9, Section 24) to fund current year earned pension benefits (normal costs) in the current year. If the plan is more than 100% funded and the overfunding credits are more than the normal cost requirement, no contributions are due (paid during they year).
- ☒ yes ☐ no 8. The local unit uses credit cards and has not adopted an applicable policy as required by P.A. 266 of 1995 (MCL 129.241).
- ☐ yes ☒ no 9. The local unit has not adopted an investment policy as required by P.A. 196 of 1997 (MCL 129.95).

We have enclosed the following:	Enclosed	To Be Forwarded	Not Required
The letter of comments and recommendations.	X		
Reports on individual federal financial assistance programs (program audits).			X
Single Audit Reports (ASLGU).			X

Certified Public Accountant (Firm Name) Campbell, Kusterer & Co., P.C.			
Street Address 512 N. Lincoln, Suite 100, P.O. Box 686		City Bay City	State MI
Accountant Signature Campbell, Kusterer & Co., P.C.		Zip 48707	

TOWNSHIP OF DEERFIELD
Isabella County, Michigan

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CAMPBELL, KUSTERER & CO., P.C.

CERTIFIED PUBLIC ACCOUNTANTS

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INDEPENDENT AUDITOR'S REPORT

August 1, 2005

To the Township Board
Township of Deerfield
Isabella County, Michigan

We have audited the accompanying financial statements of the governmental activities and each major fund of Township of Deerfield, Isabella County, Michigan as of and for the year ended March 31, 2005, which collectively comprise the Township's basic financial statements as listed in the table of contents. These financial statements are the responsibility of Township of Deerfield's management. Our responsibility is to express opinions on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities and each major fund of the Township of Deerfield, Isabella County, Michigan as of March 31, 2005, and the respective changes in financial position thereof, for the year then ended in conformity with accounting principles generally accepted in the United States of America.

As described in Note 1, the Township has implemented a new financial reporting model, as required by the provisions of GASB Statement No. 34, *Basic Financial Statements – and Management's Discussion and Analysis – for State and Local Governments*, as of April 1, 2004.

The Management's Discussion and Analysis and budgetary comparison information listed in the table of contents are not a required part of the basic financial statements but are supplementary information required by accounting principles generally accepted in the United States of America. We have applied certain limited procedures, which consisted principally of inquiries of management, regarding the methods of measurement and presentation of the required supplementary information. However, we did not audit the information and express no opinion on it.

Our audit was conducted for the purpose of forming an opinion on the Township's basic financial statements. The other supporting information described in the accompanying table of contents is presented for the purpose of additional analysis and is not a required part of the basic financial statements. Such information has been subjected to the auditing procedures applied by us in the audit of the basic financial statements and, in our opinion, it is fairly stated in all material respects in relation to the basic financial statements taken as a whole.

Campbell, Kusterer & Co., P.C.

CAMPBELL, KUSTERER & CO., P.C.
Certified Public Accountants

TOWNSHIP OF DEERFIELD
Isabella County, Michigan

MANAGEMENT'S DISCUSSION AND ANALYSIS
For the year ended March 31, 2005

The Management's Discussion and Analysis report of the Township of Deerfield covers the Township's financial performance during the year ended March 31, 2005.

FINANCIAL HIGHLIGHTS

Our financial status remained stable over the last year. Overall total capital assets remained approximately the same.

Overall revenues were \$492,617.68 from governmental activities with a \$163,767.65 decrease in net assets.

Taxable value increased by approximately \$4,328,965.00.

OVERVIEW OF FINANCIAL STATEMENTS

This annual report consists of three parts, management's discussion and analysis, the basic financial statements and required supplementary information. The basic financial statements include two different kinds of statements that present different views of the Township and the notes to the financial statements.

The first two statements are entity-wide financial statements and provide both long and short-term information about our overall financial status. These statements present governmental activities.

The remaining statements are fund financial statements, which focus on individual parts of the Township in more detail.

The notes to the financial statements explain some of the information in the statements and provide more detailed data.

Required supplementary information further explains and supports the financial statement information with budgetary comparisons.

ENTITY-WIDE FINANCIAL STATEMENTS

The entity-wide statements report information about the Township as a whole using accounting methods used by private companies. The statement of net assets includes all of the Township's assets and liabilities. The statement of activities records all of the current year revenues and expenses regardless of when received or paid.

The two entity-wide statements report net assets and how they have changed. Net assets are the difference between the entity's assets and liabilities and this is one method to measure the entity's financial health or position.

Over time increases/decreases in the entity's net assets are an indicator of whether financial position is improving or deteriorating.

To assess overall health of the entity you may also have to consider additional factors such as tax base changes, facility conditions and personnel changes.

TOWNSHIP OF DEERFIELD
Isabella County, Michigan

MANAGEMENT'S DISCUSSION AND ANALYSIS
For the year ended March 31, 2005

FUND FINANCIAL STATEMENTS

The fund financial statements provide more detailed information about the Township's funds, focusing on significant (major) funds not the Township as a whole. Funds are used to account for specific activities or funding sources. Some funds are required by law or bond covenants. The Township Board also may create them. Funds are established to account for funding and spending of specific financial resources and to show proper expenditures of those resources.

The Township has the following types of funds:

Governmental funds: All of the Township's activities are included in the governmental category. These funds are presented on the modified accrual basis, which is designed to show short-term financial information. You will note that the differences between the Township's entity-wide statements and the fund statements are disclosed in reconciling statements to explain the differences between them. The Township's governmental activities include the General Fund and the Special Revenue Funds.

FINANCIAL ANALYSIS OF THE TOWNSHIP AS A WHOLE

Total net assets at March 31, 2005, were \$869,486.61.

FINANCIAL ANALYSIS OF THE TOWNSHIP'S FUNDS

The General Fund pays for most of the Township's governmental services with total expenditures of \$556,932.88.

CAPITAL ASSET AND LONG-TERM DEBT ACTIVITY

The Township's governmental activities invested \$0 in capital assets.

The Township's governmental activities paid \$0 of principal on long-term debt.

KNOWN FACTORS AFFECTING FUTURE OPERATIONS

The future of state revenue sharing is very clouded and it represents a significant portion of our income.

CONTACTING THE TOWNSHIP'S MANAGEMENT

This financial report is designed to provide our taxpayers, creditors, investors and customers with a general overview of the Townships finances and to demonstrate the Township's accountability for the revenues it receives. If you have any questions concerning this report please contact the Township at 571 W. Pickard Road, Mount Pleasant, Michigan 48858.

TOWNSHIP OF DEERFIELD
Isabella County, Michigan

GOVERNMENT-WIDE STATEMENT OF NET ASSETS
March 31, 2005

	<u>Governmental Activities</u>
ASSETS:	
CURRENT ASSETS:	
Cash in bank	635 062 99
Taxes receivable	<u>9 385 84</u>
Total Current Assets	<u>644 448 83</u>
NON-CURRENT ASSETS:	
Capital Assets	605 000 00
Less: Accumulated Depreciation	<u>(375 259 00)</u>
Total Non-current Assets	<u>229 741 00</u>
TOTAL ASSETS	<u>874 189 83</u>
LIABILITIES AND NET ASSETS:	
LIABILITIES:	
CURRENT LIABILITIES:	
Accounts payable	<u>4 703 22</u>
Total Current Liabilities	<u>4 703 22</u>
NON-CURRENT LIABILITIES	<u>-</u>
Total Non-current Liabilities	<u>-</u>
Total Liabilities	<u>4 703 22</u>
NET ASSETS:	
Invested in Capital Assets, Net of Related Debt	229 741 00
Unrestricted	<u>639 745 61</u>
Total Net Assets	<u>869 486 61</u>
TOTAL LIABILITIES AND NET ASSETS	<u>874 189 83</u>

The accompanying notes are an integral part of these financial statements.

TOWNSHIP OF DEERFIELD
Isabella County, Michigan

GOVERNMENT-WIDE STATEMENT OF ACTIVITIES
Year ended March 31, 2005

	<u>Expenses</u>	<u>Program Revenue</u>	<u>Governmental Activities Net (Expense) Revenue and Changes in Net Assets</u>
FUNCTIONS/PROGRAMS			
Governmental Activities:			
Legislative	13 688 08	-	(13 688 08)
General government	150 263 29	19 995 00	(130 268 29)
Public safety	124 202 45	3 287 00	(120 915 45)
Public works	403 327 51	-	(403 327 51)
Total Governmental Activities	<u>691 481 33</u>	<u>23 282 00</u>	<u>(668 199 33)</u>
General Revenues:			
Property taxes			164 828 16
State revenue sharing			212 609 63
Interest			5 961 05
Miscellaneous			<u>85 936 84</u>
Total General Revenues			<u>469 335 68</u>
Change in net assets			(198 863 65)
Net assets, beginning of year			<u>1 068 350 26</u>
Net Assets, End of Year			<u>869 486 61</u>

The accompanying notes are an integral part of these financial statements.

TOWNSHIP OF DEERFIELD
Isabella County, Michigan

BALANCE SHEET - GOVERNMENTAL FUNDS
March 31, 2005

<u>Assets</u>	<u>General</u>	<u>Fire</u>	<u>Other Funds</u>	<u>Total</u>
Cash in bank	542 199 66	91 116 43	-	633 316 09
Taxes receivable	4 692 92	4 692 92	-	9 385 84
Due from (to) other funds	61 746 90	(60 000 00)	-	1 746 90
Total Assets	<u>608 639 48</u>	<u>35 809 35</u>	<u>-</u>	<u>644 448 83</u>
<u>Liabilities and Fund Equity</u>				
Liabilities:				
Accounts payable	4 703 22	-	-	4 703 22
Total liabilities	<u>4 703 22</u>	<u>-</u>	<u>-</u>	<u>4 703 22</u>
Fund equity:				
Fund balances:				
Unreserved:				
Undesignated	603 936 26	35 809 35	-	639 745 61
Total fund equity	<u>603 936 26</u>	<u>35 809 35</u>	<u>-</u>	<u>639 745 61</u>
Total Liabilities and Fund Equity	<u>608 639 48</u>	<u>35 809 35</u>	<u>-</u>	<u>644 448 83</u>

The accompanying notes are an integral part of these financial statements.

TOWNSHIP OF DEERFIELD
Isabella County, Michigan

RECONCILIATION OF BALANCE SHEET OF GOVERNMENTAL FUNDS
TO THE STATEMENT OF NET ASSETS
March 31, 2005

TOTAL FUND BALANCES – GOVERNMENTAL FUNDS

639 745 61

Amounts reported for governmental activities in the statement of
net assets are different because –

Capital assets used in governmental activities are not financial resources and
therefore are not reported in the governmental funds balance sheet:

Capital assets at cost
Accumulated depreciation

605 000 00
(375 259 00)

TOTAL NET ASSETS – GOVERNMENTAL ACTIVITIES

869 486 61

The accompanying notes are an integral part of these financial statements.

TOWNSHIP OF DEERFIELD
Isabella County, Michigan

STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES -
GOVERNMENTAL FUNDS
Year ended March 31, 2005

	<u>General</u>	<u>Fire</u>	<u>Other Funds</u>	<u>Total</u>
Revenues:				
Property taxes	82 452 69	82 375 47	-	164 828 16
Licenses and permits	550 00	-	-	2 837 00
State revenue sharing	212 609 63	-	2 287 00	212 609 63
Charges for services - PTAF	4 520 00	-	-	4 520 00
Charges for services - other	400 00	1 000 00	-	1 400 00
Interest	5 849 63	111 42	-	5 961 05
Rent	14 525 00	-	-	14 525 00
Miscellaneous	85 936 84	-	-	85 936 84
Total revenues	<u>406 843 79</u>	<u>83 486 89</u>	<u>2 287 00</u>	<u>492 617 68</u>
Expenditures:				
Legislative:				
Township Board	13 688 08	-	-	13 688 08
General government:				
Supervisor	27 740 00	-	-	27 740 00
Elections	4 756 96	-	-	4 756 96
Assessor	5 827 86	-	-	5 827 86
Clerk	12 889 96	-	-	12 889 96
Board of Review	1 413 94	-	-	1 413 94
Treasurer	20 090 55	-	-	20 090 55
Building and grounds	33 596 08	-	-	33 596 08
Cemetery	5 010 20	-	-	5 010 20
Unallocated	22 091 74	-	-	22 091 74
Public safety:				
Fire protection	-	92 967 72	-	92 967 72
Planning and zoning	-	-	6 484 73	6 484 73
Ambulance	6 500 00	-	-	6 500 00
Public works:				
Water	7 575 44	-	-	7 575 44
Highways and streets	395 752 07	-	-	395 752 07
Total expenditures	<u>556 932 88</u>	<u>92 967 72</u>	<u>6 484 73</u>	<u>656 385 33</u>
Excess (deficiency) of revenues over expenditures	<u>(150 089 09)</u>	<u>(9 480 83)</u>	<u>(4 197 73)</u>	<u>(163 767 65)</u>
Other financing sources (uses):				
Operating transfers in (out)	(2 772 61)	-	2 772 61	-
Total other financing sources (uses)	<u>(2 772 61)</u>	<u>-</u>	<u>2 772 61</u>	<u>-</u>
Excess (deficiency) of revenues and other sources over expenditures and other uses	<u>(152 861 70)</u>	<u>(9 480 83)</u>	<u>(1 425 12)</u>	<u>(163 767 65)</u>
Fund balances, April 1	<u>756 797 96</u>	<u>45 290 18</u>	<u>1 425 12</u>	<u>803 513 26</u>
Fund Balances, March 31	<u>603 936 26</u>	<u>35 809 35</u>	<u>-</u>	<u>639 745 61</u>

The accompanying notes are an integral part of these financial statements.

TOWNSHIP OF DEERFIELD
Isabella County, Michigan

RECONCILIATION OF THE STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN
FUND BALANCES OF GOVERNMENTAL FUNDS TO THE STATEMENT OF ACTIVITIES
Year ended March 31, 2005

NET CHANGE IN FUND BALANCES – TOTAL GOVERNMENTAL FUNDS (163 767 65)

Amounts reported for governmental activities in the Statement of Activities are different because:

Governmental funds report capital outlays as expenditures; in the Statement of Activities,
these costs are allocated over their estimated useful lives as depreciation

Depreciation Expense
Capital Outlay

(35 096 00)

-

CHANGE IN NET ASSETS OF GOVERNMENTAL ACTIVITIES

(198 863 65)

The accompanying notes are an integral part of these financial statements.

TOWNSHIP OF DEERFIELD
Isabella County, Michigan

NOTES TO FINANCIAL STATEMENTS
March 31, 2005

Note 1 – Summary of Significant Accounting Policies

The accounting policies of the Township of Deerfield, Isabella County, Michigan, conform to generally accepted accounting principles as applicable to governmental units.

Reporting Entity

The financial statements of the Township contain all the Township funds that are controlled by or dependent on the Township's executive or legislative branches.

The reporting entity is the Township of Deerfield. The Township is governed by an elected Township Board. As required by generally accepted accounting principles, these financial statements present the Township as the primary government.

Government-Wide and Fund Financial Statements

The government-wide financial statements, (the Statement of Net Assets and the Statement of Changes in Net Assets) report information on all of the non-fiduciary activities of the primary government. For the most part, the effect of interfund activity has been removed from these statements. Governmental activities, normally supported by taxes and intergovernmental revenues, are reported separately from business-type activities, which rely to a significant extent on fees and charges for support. All the Township's government-wide activities are considered governmental activities.

The Statement of Activities demonstrates the degree to which the direct expenses of a given function are offset by program revenues. Direct expenses are those that are clearly identifiable with a specific function. Program revenues include: (1) charges to customers or applicants who purchase, use or directly benefit from goods, services or privileges provided by a given function; and (2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function. Taxes, intergovernmental payments and other items not properly included among program revenues are reported as general revenue.

Major individual governmental funds are reported as separate columns in the fund financial statements.

Measurement Focus, Basis of Accounting and Financial Statement Presentation

The government-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting. Revenue is recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Property taxes are recognized as revenue in the year for which they are levied. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met. When an expense is incurred for purposes for which both restricted and unrestricted net assets are available, restricted resources are applied first.

Governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenue is recognized as soon as it is both measurable and available. Revenue is considered to be available if it is collected within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the government considers revenues to be available if they are collected within 60 days of the end of the current fiscal period. Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, expenditures relating to compensated absences, and claims and judgments are recorded only when payment is due.

TOWNSHIP OF DEERFIELD
Isabella County, Michigan

NOTES TO FINANCIAL STATEMENTS
March 31, 2005

Note 1 – Summary of Significant Accounting Policies (continued)

Governmental Funds

General Fund

This fund is used to account for all financial transactions except those required to be accounted for in another fund. The fund includes the general operating expenditures of the local unit. Revenues are derived primarily from property taxes, state and federal distributions, grants, and other intergovernmental revenues.

Special Revenue Funds

These funds are used to account for specific governmental revenues requiring separate accounting because of legal or regulatory provisions or administrative action.

Fiduciary Fund

The Current Tax Collection Fund is used to account for assets held as an agent for others.

Assets, Liabilities and Net Assets or Equity

Bank deposits and investments – Cash and cash equivalent investments include cash on hand, demand deposits, certificates of deposit and short-term investments with a maturity of three months or less when acquired. Investments are stated at fair value.

Receivables

Receivables have been recognized for all significant amounts due to the Township. Allowances for uncollectible accounts have not been provided for in that collection is not considered doubtful and any uncollected amount would be immaterial.

Inventories

Inventories of supplies are considered to be immaterial and are not recorded.

Property Taxes

Property taxes and other revenue that are both measurable and available for use to finance operations are recorded as revenue when earned.

Properties are assessed as of December 31 and the related property taxes become a lien on December 1 of the following year. These taxes are due on February 14 with the final collection date of February 28 before they are added to the county tax rolls. The 2004 tax roll millage rate was 1.9628 mills, and the taxable value was \$84,024,775.00.

Encumbrances

Encumbrances involving the current recognition of purchase orders, contracts and other commitments for future expenditures are not recorded.

TOWNSHIP OF DEERFIELD
Isabella County, Michigan

NOTES TO FINANCIAL STATEMENTS
March 31, 2005

Note 1 – Summary of Significant Accounting Policies (continued)

Capital Assets

Capital assets are defined by the Township as assets with an initial cost of more than \$5,000.00 and an estimated useful life in excess of one year. Such assets are recorded at historical cost or estimated historical cost. Donated assets are reported at estimated fair market value at the date of donation. Additions, improvements and other capital outlays that significantly extend the useful life of an asset are capitalized. Other costs incurred for repairs and maintenance are expensed as incurred. Depreciation on all assets is provided on the straight-line basis over the following estimated useful lives:

Buildings, additions and improvements	30 years
Equipment	20 years

Compensated Absences (Vacation and Sick Leave)

Employees are not allowed to accumulate vacation and sick pay.

Post-employment Benefits

The Township provides no post-employment benefits to past employees.

Fund Equity

In the fund financial statements, governmental funds report reservations of fund balance for amounts that are not available for appropriation or are legally restricted by outside parties for use for a specific purpose. Designations of fund balance represent tentative management plans that are subject to change.

Accounting Change

Effective April 1, 2004, the Township implemented the provisions of Governmental Accounting Standards Board Statement No. 34, *Basic Financial Statements – and Management's Discussion and Analysis – for State and Local Governments* (GASB No. 34). Changes to the Township's financial statements as a result of GASB No. 34 are as follows:

A Management's Discussion and Analysis (MD&A) section providing analysis of the Township's overall financial position and results of operations has been included.

Government-wide financial statements (Statement of Net Assets and Statement of Activities) prepared using the full accrual accounting for all the Township's activities have been provided.

Capital assets in the governmental activities column of the Statement of Net Assets include net assets totaling \$229,741.00.

TOWNSHIP OF DEERFIELD
Isabella County, Michigan

NOTES TO FINANCIAL STATEMENTS
March 31, 2005

Note 2 – Budgets and Budgetary Accounting

The following procedures are followed in establishing the budgetary data reflected in these financial statements:

1. Prior to the beginning of the fiscal year, the proposed budget for each budgetary fund is submitted to the Township Board for consideration.
2. The proposed budgets include expenditures as well as the methods of financing them.
3. Public hearings are held to obtain taxpayer comments.
4. The budgets are adopted at the activity level by a majority vote of the Township Board.
5. The budgets are adopted on the modified accrual basis of accounting.
6. The originally adopted budgets can be amended during the year only by a majority vote of the Township Board.
7. The adopted budgets are used as a management control device during the year for all budgetary funds.
8. Budget appropriations lapse at the end of each fiscal year.
9. The budgeted amounts shown in these financial statements are the originally adopted budgets with all amendments that were approved by the Township Board during the fiscal year.

Note 3 – Deposits and Investments

Michigan Compiled Laws, Section 129.91, authorizes the Township to deposit and invest in the accounts of federally insured banks, credit unions, and savings and loan associations; bonds, securities and other direct obligations of the United States, or any agency or instrumentality of the United States; United States government or federal agency obligation repurchase agreements; banker's acceptance of United States banks; commercial paper rated within the two highest classifications, which mature not more than 270 days after the date purchase; obligations of the State of Michigan or its political subdivisions which are rated as investment grade; and mutual funds composed of investment vehicles which are legal for direct investment by local units of government in Michigan. Financial institutions eligible for deposit of public funds must maintain an office in Michigan.

The Township Board has designated six banks for the deposit of Township funds. The investment policy adopted by the board in accordance with Public Act 196 of 1997 has authorized investment in all investments authorized by state law as listed above.

The Township's deposits and investments are in accordance with statutory authority.

TOWNSHIP OF DEERFIELD
Isabella County, Michigan

NOTES TO FINANCIAL STATEMENTS
March 31, 2005

Note 3 – Deposits and Investments (continued)

The Governmental Accounting Standards Board Statement No. 3, risk disclosures for the cash deposits are as follows:

	<u>Carrying Amounts</u>
Total Deposits	<u>645 690 55</u>

Amounts in the bank balances are without considering deposits in transit or uncleared checks.

	<u>Bank Balances</u>
Insured (FDIC)	491 553 99
Uninsured and Uncollateralized	<u>110 859 10</u>
Total Deposits	<u>602 413 09</u>

The Township of Deerfield did not have any investments as of March 31, 2005.

Note 4 – Capital Assets

Capital asset activity of the Township's Governmental activities for the current year was as follows:

	<u>Balance 4/1/04</u>	<u>Additions</u>	<u>Deletions</u>	<u>Balance 3/31/05</u>
<u>Governmental Activities:</u>				
Buildings	300 000 00	-	-	300 000 00
Equipment	<u>305 000 00</u>	<u>-</u>	<u>-</u>	<u>305 000 00</u>
Total	605 000 00	-	-	605 000 00
Accumulated Depreciation	<u>(340 163 00)</u>	<u>(35 096 00)</u>	<u>-</u>	<u>(375 259 00)</u>
Net Capital Assets	<u>264 837 00</u>	<u>(35 096 00)</u>	<u>-</u>	<u>229 741 00</u>

Note 5 – Pension Plan

The Township has a defined contribution pension plan covering all full-time employees. The Township contributes an amount of each employee's annual salary to the plan. The net pension expense for the fiscal year ended March 31, 2005, was \$6,184.18.

Note 6 – Deferred Compensation Plan

The Township does not have a deferred compensation plan.

Note 7 – Risk Management

The Township is exposed to various risks of loss related to property loss, torts, errors, omissions, and employee injuries (workers' compensation). The Township has purchased commercial insurance for property loss, torts and workers' compensation claims. Settled claims relating to the commercial insurance have not exceeded the amount of insurance coverage in any of the past three fiscal years.

TOWNSHIP OF DEERFIELD
Isabella County, Michigan

NOTES TO FINANCIAL STATEMENTS
March 31, 2005

Note 8 – Building Permits

The Township of Deerfield does not issue building permits. Building permits are issued by the Joint Construction Code Authority.

Note 9 – Interfund Receivables and Payables

The amounts of interfund receivables and payables are as follows:

<u>Fund</u>	<u>Interfund Receivable</u>	<u>Fund</u>	<u>Interfund Payable</u>
General	60 000 00	Fire	60 000 00
General	<u>1 746 90</u>	Current Tax Collection	<u>1 746 90</u>
Total	<u>61 746 90</u>	Total	<u>61 746 90</u>

Note 10 – Joint Authority – Joint Construction Code Authority

Deerfield Township participates in a joint authority with Nottawa, Rolland, Fremont, and Sherman Townships in the Joint Construction Code Authority, which is established as a distinct and separate entity. This is set up specifically to administer and enforce the building and construction codes adopted by each of the participating local units of government; to set, collect and deposit fees for permits and inspections; and to hire sufficient building inspectors. Five townships participated in the fund at March 31, 2004.

The Township made no contributions to the Authority for the past fiscal year. The fund was established with donated funds and currently continues with its own revenues and additional donations. If the fund should experience a budgeted shortfall, each of the participated townships is responsible for submitting funds to cover that shortfall.

Audited financial information for the Joint Construction Code Authority for the year ended March 31, 2004, is as follows:

Total Assets	10,358.00
Cash Basis Fund Balance	10,358.00
Excess Revenue Over (Under) Expenditures	2,034.00

Note 11 – Operating Transfers

The amounts of interfund transfers are as follows:

<u>Fund</u>	<u>Transfers In</u>	<u>Fund</u>	<u>Transfers Out</u>
Planning and Zoning	<u>2 772 61</u>	General	<u>2 772 61</u>
Total	<u>2 772 61</u>	Total	<u>2 772 61</u>

TOWNSHIP OF DEERFIELD
Isabella County, Michigan

BUDGETARY COMPARISON SCHEDULE – GENERAL FUND
Year ended March 31, 2005

	<u>Original Budget</u>	<u>Final Budget</u>	<u>Actual</u>	<u>Variance with Final Budget Over (Under)</u>
Revenues:				
Property taxes	80 000 00	80 000 00	82 452 69	2 452 69
Licenses and permits	-	-	550 00	550 00
State revenue sharing	210 000 00	210 000 00	212 609 63	2 609 63
Charges for services – PTAF	-	-	4 520 00	4 520 00
Charges for services – other	-	-	400 00	400 00
Interest	8 000 00	8 000 00	5 849 63	(2 150 37)
Rent	15 000 00	15 000 00	14 525 00	(475 00)
Miscellaneous	33 000 00	33 000 00	85 936 84	52 936 84
Total revenues	<u>346 000 00</u>	<u>346 000 00</u>	<u>406 843 79</u>	<u>60 843 79</u>
Expenditures:				
Legislative:				
Township Board	15 000 00	15 000 00	13 688 08	(1 311 92)
General government:				
Supervisor	31 000 00	31 000 00	27 740 00	(3 260 00)
Elections	16 000 00	16 000 00	4 756 96	(11 243 04)
Assessor	20 000 00	24 500 00	5 827 86	(18 672 14)
Clerk	18 000 00	18 000 00	12 889 96	(5 110 04)
Board of Review	3 500 00	3 500 00	1 413 94	(2 086 06)
Treasurer	21 000 00	21 000 00	20 090 55	(909 45)
Building and grounds	185 000 00	185 000 00	33 596 08	(151 403 92)
Cemetery	100 000 00	100 000 00	5 010 20	(94 989 80)
Unallocated	51 000 00	51 000 00	22 091 74	(28 908 26)
Public safety:				
Ambulance	15 000 00	75 000 00	6 500 00	(68 500 00)
Public works:				
Water	10 000 00	10 000 00	7 575 44	(2 424 56)
Highways and streets	580 000 00	520 000 00	395 752 07	(124 247 93)
Total expenditures	<u>1 065 500 00</u>	<u>1 070 000 00</u>	<u>556 932 88</u>	<u>(513 067 12)</u>
Excess (deficiency) of revenues over expenditures	<u>(719 500 00)</u>	<u>(724 000 00)</u>	<u>(150 089 09)</u>	<u>573 910 91</u>
Other financing sources (uses):				
Operating transfers out	-	-	(2 772 61)	(2 772 61)
Total other financing sources (uses)	-	-	(2 772 61)	(2 772 61)
Excess (deficiency) of revenues and other sources over expenditures and other uses	<u>(719 500 00)</u>	<u>(724 000 00)</u>	<u>(152 861 70)</u>	<u>571 138 30</u>
Fund balance, April 1	<u>754 000 00</u>	<u>754 000 00</u>	<u>756 797 96</u>	<u>2 797 96</u>
Fund Balance, March 31	<u>34 500 00</u>	<u>30 000 00</u>	<u>603 936 26</u>	<u>573 936 26</u>

TOWNSHIP OF DEERFIELD
Isabella County, Michigan

BUDGETARY COMPARISON SCHEDULE – FIRE FUND
Year ended March 31, 2005

	<u>Original Budget</u>	<u>Final Budget</u>	<u>Actual</u>	<u>Variance with Final Budget Over (Under)</u>
Revenues:				
Property taxes	80 000 00	80 000 00	82 375 47	2 375 47
Charges for service	2 880 00	2 880 00	1 000 00	(1 880 00)
Interest	300 00	300 00	111 42	(188 58)
Total revenues	<u>83 180 00</u>	<u>83 180 00</u>	<u>83 486 89</u>	<u>306 89</u>
Expenditures:				
Public safety:				
Fire protection	<u>128 470 00</u>	<u>128 470 00</u>	<u>92 967 72</u>	<u>(35 502 28)</u>
Total expenditures	<u>128 470 00</u>	<u>128 470 00</u>	<u>92 967 72</u>	<u>(35 502 28)</u>
Excess (deficiency) of revenues over expenditures	(45 290 00)	(45 290 00)	(9 480 83)	35 809 17
Fund balance, April 1	<u>45 290 00</u>	<u>45 290 00</u>	<u>45 290 18</u>	<u>18</u>
Fund Balance, March 31	<u>-</u>	<u>-</u>	<u>35 809 35</u>	<u>35 809 35</u>

TOWNSHIP OF DEERFIELD
Isabella County, Michigan

GENERAL FUND EXPENDITURES BY DETAILED ACCOUNT
Year ended March 31, 2005

Township Board:	
Salaries	7 350 00
Dues and education	4 870 04
Miscellaneous	1 468 04
	13 688 08
Supervisor:	
Salary	27 740 00
Elections:	
Salaries and wages	3 884 95
Miscellaneous	872 01
	4 756 96
Assessor:	
Contracted services	4 500 00
Miscellaneous	1 327 86
	5 827 86
Clerk:	
Salary	11 950 00
Operating supplies	731 44
Miscellaneous	208 52
	12 889 96
Board of Review:	
Wages	1 177 08
Miscellaneous	236 86
	1 413 94
Treasurer:	
Salary	13 800 00
Operating supplies	751 00
Contracted services	3 179 00
Miscellaneous	2 360 55
	20 090 55
Building and grounds:	
Operating supplies	1 249 94
Contracted services	16 522 34
Utilities	5 365 44
Repairs and maintenance	7 257 61
Miscellaneous	3 200 75
	33 596 08
Cemetery:	
Contracted services	5 010 20
Unallocated:	
Accounting	3 509 00
Audit	3 606 00
Attorney	88 00
Insurance	5 718 00
Pension	6 184 18
Payroll taxes	2 986 56
	22 091 74

TOWNSHIP OF DEERFIELD
Isabella County, Michigan

GENERAL FUND EXPENDITURES BY DETAILED ACCOUNT
Year ended March 31, 2005

Ambulance:	
Contracted services	<u>6 500 00</u>
Water:	
Contracted services	<u>7 575 44</u>
Highways and streets:	
Contracted services	395 229 14
Street lighting	<u>522 93</u>
	<u>395 752 07</u>
Total Expenditures	<u><u>556 932 88</u></u>

TOWNSHIP OF DEERFIELD
Isabella County, Michigan

CURRENT TAX COLLECTION FUND
STATEMENT OF CHANGES IN ASSETS AND LIABILITIES
Year ended March 31, 2005

	<u>Balance</u> <u>4/1/04</u>	<u>Additions</u>	<u>Deductions</u>	<u>Balance</u> <u>3/31/05</u>
<u>Assets</u>				
Cash in Bank	<u>1 307 18</u>	<u>2 501 949 37</u>	<u>2 490 882 09</u>	<u>12 374 46</u>
<u>Liabilities</u>				
Due to other funds	1 307 18	160 324 82	159 885 10	1 746 90
Due to others	<u>-</u>	<u>2 341 624 55</u>	<u>2 330 996 99</u>	<u>10 627 56</u>
Total Liabilities	<u>1 307 18</u>	<u>2 501 949 37</u>	<u>2 490 882 09</u>	<u>12 374 46</u>

CAMPBELL, KUSTERER & CO., P.C.

CERTIFIED PUBLIC ACCOUNTANTS

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AUDIT COMMUNICATION AND REPORT OF COMMENTS AND RECOMMENDATIONS

August 1, 2005

To the Township Board
Township of Deerfield
Isabella County, Michigan

We have audited the financial statements of the Township of Deerfield for the year ended March 31, 2005. As required by auditing standards generally accepted in the United States, the independent auditor is required to make several communications to the governing body having oversight responsibility for the audit. The purpose of this communication is to provide you with additional information regarding the scope and results of our audit that may assist you with your oversight responsibilities of the financial reporting process for which management is responsible.

AUDITOR'S RESPONSIBILITY UNDER AUDITING STANDARDS GENERALLY ACCEPTED IN THE UNITED STATES

We conducted our audit of the financial statements of the Township of Deerfield in accordance with auditing standards generally accepted in the United States. The following paragraph explains our responsibilities under those standards.

Management has the responsibility for adopting sound accounting policies, for maintaining an adequate and effective system of accounts, for the safeguarding of assets, and for devising an internal control structure that will, among other things, help assure the proper recording of transactions. The transactions that should be reflected in the accounts and in the financial statements are matters within the direct knowledge and control of management. Our knowledge of such transactions is limited to that acquired through our audit. Accordingly, the fairness of representations made through the financial statements is an implicit and integral part of management's accounts and records. However, our responsibility for the financial statements is confined to the expression of an opinion on them. The financial statements remain the responsibility of management.

The concept of materiality is inherent in the work of an independent auditor. An auditor places greater emphasis on those items that have, on a relative basis, more importance to the financial statements and greater possibilities of material error than those items of lesser importance or those in which the possibility of material error is remote.

For this purpose, materiality has been defined as "the magnitude of an omission or misstatement of accounting information that, in light of surrounding circumstances, makes it probable that the judgment of a reasonable person relying on the information would have been changed or influenced by the omission or misstatement."

An independent auditor's objective in an audit is to obtain sufficient competent evidential matter to provide a reasonable basis for forming an opinion on the financial statements. In doing so, the auditor must work within economic limits; the opinion, to be economically useful, must be formed within a reasonable length of time and at reasonable cost. That is why an auditor's work is based on selected tests rather than an attempt to verify all transactions. Since evidence is examined on a test basis only, an audit provides only reasonable assurance, rather than absolute assurance, that financial statements are free of material misstatement. Thus, there is a risk that audited financial statements may contain undiscovered material errors or fraud. The existence of that risk is implicit in the phrase in the audit report, "in our opinion."

To the Township Board
Township of Deerfield
Isabella County, Michigan

In the audit process, we gain an understanding of the internal control structure of an entity for the purpose of assisting in determining the nature, timing, and extent of audit testing. Our understanding is obtained by inquiry of management, testing transactions, and observation and review of documents and records. The amount of work done is not sufficient to provide a basis for an opinion on the adequacy of the internal control structure.

SIGNIFICANT ACCOUNTING POLICIES

The significant accounting policies are described in Note 1 to the financial statements.

OTHER COMMUNICATIONS

Auditing standards call for us to inform you of other significant issues such as, but not limited to, 1) Accounting estimates that are particularly sensitive because of their significance to the financial statements or because of the possibility that future events affecting them may differ markedly from management's current judgments; 2) Significant audit adjustments that may not have been detected except through the auditing procedures we performed; 3) Disagreements with management regarding the scope of the audit or application of accounting principles; 4) Consultation with other accountants; 5) Major issues discussed with management prior to retention; and 6) Difficulties encountered in performing the audit.

We have no significant issues, regarding these matters, to report to you at this time. Audit adjustments were minimal, and are available to review.

GASB 34 IMPLEMENTATION

The Governmental Accounting Standards Board issued a new reporting model for governmental units which was required to be implemented for the fiscal year ended March 31, 2005. The implementation of this pronouncement for the Township of Deerfield began with the year ended March 31, 2005. The daily operations and recording transactions did not change significantly, however, the Township is required to maintain additional records for the year end adjustments to the final presentation format.

COMMENTS AND RECOMMENDATION REGARDING INTERNAL CONTROLS/ COMPLIANCE/ EFFICIENCY

Our procedures disclosed the following conditions that we would like to bring to your attention:

SEGREGATION OF DUTIES

A separation of duties between persons who authorize transactions and persons who have control over the related assets does not always exist.

The least desirable accounting system is one in which an employee is responsible for executing the transaction and then recording the transaction from its origin to its ultimate posting in the General Ledger. This increases the likelihood that intentional or unintentional errors will go undetected. In most cases, adequate segregation of duties substantially increases control over errors without duplication of effort.

We understand that due to the size of needed staff, a proper segregation of duties may be impractical and the "cost to benefit" relationship may not justify the addition of accounting staff to accomplish the desired segregation.

These conditions were considered in determining the nature, timing and extent of the audit tests to be applied in our audit of the Township's financial statements and this communication of these matters does not affect our report on the Township's financial statements, dated March 31, 2005.

To the Township Board
Township of Deerfield
Isabella County, Michigan

SUMMARY

We welcome any questions you may have regarding the foregoing comments and we would be happy to discuss any of these or other questions that you might have at your convenience.

Sincerely,

Campbell, Kusterer & Co., P.C.

CAMPBELL, KUSTERER & CO., P.C.
Certified Public Accountants